



Legacy Pacific Land Corporation

A member of the Legacy Pacific Group of Companies

Legacy Pacific Group of Companies is the leading industrial landlord and developer in the Upper Fraser Valley with over 550,000 sq. ft. of industrial/warehouse/office space on more than 75 acres of land. Additionally, the Legacy Pacific Group owns and operates a cold storage facility in Chilliwack and is in the start up phase of a food processing facility.

Job Title: Accounting Assistant

Job Type: Full-time

Hours of Work: Office hours are Monday - Friday 8:30am to 5:00pm, work hours can be flexible to meet school schedules.

Job Description:

- Accounting Functions – accounts payable, accounts receivable, and reconciliations
- Administration Functions – preparing reports, filing, reception relief, etc.

Necessary Qualifications:

- College or CGA student who is interested in pursuing an accounting or finance career and/or a suitable combination of accounting/finance related work experience
- Can-do attitude
- Willingness to learn
- Ability to work in a team environment
- Strong verbal and written communication skills
- Experience with Microsoft Office applications

Preferred Qualifications:

- Prior accounting experience
- Knowledge of SAP, Simply Accounting, and/or Yardi Systems

Contact:

- Please submit resumes with salary expectations by e-mail to jobs@legacypacific.com
- No phone calls, faxes, or drop-offs please
- Cover letters can be addressed to Sead Hamzagic, CGA, Vice President of Finance

Industrial, Commercial & Office Property Leasing & Sales Property Development Project Management

Tel: 604-824-8733 Toll Free: 1-866-534-2299 Fax: 604-824-4003 www.legacypacific.com

428-44550 South Sumas Road, Chilliwack, British Columbia, V2R 5M3